


**User Manual
for
Already Online Registered Pharmacist for Online
Renewal Application Form of Pharmacist
Registration System
of
Chhattisgarh State Pharmacy Council**

Website: www.cspc.in

Renewal Registration Form for Pharmacist of Chhattisgarh State Pharmacy Council Help Desk

This user manual contains all the necessary information for pharmacist to fill the renewal registration form through the already online pharmacist registration system. This user manual contains step-by-step procedures for accessing and using the online renewal registration system.

Chhattisgarh State Pharmacy Council

Chhattisgarh State Pharmacy Council

HELP DESK ▾CONTACTS ▾

Chhattisgarh State Pharmacy Council New Registration

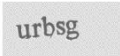
Applicant Login

If you already have Applicant ID and you want to complete or edit your application, renew your application, continue with Applicant Login.

Application ID * [Forgot Application ID?](#)

Password * [Forgot Password?](#)

Captcha



[Refresh Captcha](#)

LOG IN ✓

Apply Online For **New** Registration

Applicant applying for new registration should proceed with this option.

Before applying for new registration, make sure you keep all required documents digitally available. For required documents list [click here](#).

APPLY FOR NEW REGISTRATION ➔


Apply Online For **Renewal** Registration

Applicant applying for renewal should proceed with this option.

Before applying for renewal, make sure you keep all required documents digitally available. For required documents list and instructions [click here](#).

APPLY FOR RENEWAL REGISTRATION ➔


Dashboard for already Registered Pharmacist and select any option for using Online Pharmacist System Services. click on option button.


Application ID: DASHBOARD HELP DESK ▾ LOGOUT


Dashboard


Welcome,


Here, you can view your requests, raise a new request to renew your certificate, change your name or address, add new qualifications, request a duplicate certificate or NOC, obtain a Good Standing certificate, and more.


**View Requests**
Track all your requests.
[Proceed](#)


**Renewal**
Renew your existing certificate.
[Proceed](#)


**Name Change**
Update your name on record.
[Proceed](#)

**Address Change**
Modify your registered address.
[Proceed](#)

**Add Qualification**
Submit new qualification details.
[Proceed](#)

**Duplicate Certificate**
Request a duplicate certificate.
[Proceed](#)

**NOC**
Apply for No Objection Certificate.
[Proceed](#)

**Good Standing**
Request a Good Standing certificate.
[Proceed](#)


Online Pharmacist renewal process select View Requests Options then click action button and proceed for fill renewal application form.

All Requests

Welcome, S

S.N.	Ref. No.	Request Type	Status	Date	Action
1	CRR250817TGM92UZ5	Online Renewal	Submitted	17-08-2025	View

Applicants are requested to go through important instruction manuals and guidelines before filling online pharmacist renewal registration form.

Chhattisgarh State
Pharmacy Council

Application ID

DASHBOARD

HELP DESK ▾

LOGOUT

Registration Renewal Request

Welcome, S

Read All Instructions Carefully

Apply Online Registration Form (* The registration functions only with Google Chrome or Internet Explorer 9.0 or above version Browser)

ऑनलाइन नवीनीकरण आवेदन फॉर्म जमा करने की प्रक्रिया इस प्रकार है :

ऑनलाइन नवीनीकरण आवेदन फॉर्म जमा करने की प्रक्रिया इस प्रकार है :

1. नवीनीकरण रजिस्ट्रेशन के लिए आवेदन फॉर्म भरने से पहले, कृपया छत्तीसगढ़ प्रदेश फार्मसी काउंसिल के **फॉर्म विवरणिका के नियमों और अपलोड करने वाले दस्तावेजों के संबंध में विनियमों** को ध्यान से पढ़ें।

2. ऑनलाइन नवीनीकरण आवेदन फॉर्म से संबंधित सभी महत्वपूर्ण सूचना पंजीकृत ईमेल आईडी और मोबाइल नंबर पर भेजे जाएंगे। आवेदनकर्ता को सलाह दी जाती है कि वे अपनी सही ईमेल आईडी / मोबाइल नंबर (उपयोग में) दें।

3. नवीनीकरण रजिस्ट्रेशन हेतु आवेदन शुल्क केवल ऑनलाइन माध्यम (डेबिट कार्ड, नेट बैंकिंग अथवा UPI पेमेंट) से ही स्वीकार किये जायेंगे।

4. दस्तावेज़, मार्कशीट और प्रमाणपत्र (केवल "PDF" प्रारूप में स्कैन करके अपलोड करें। A4 पेज स्कैन किए गए दस्तावेज़ का फ़ाइल आकार 1 MB से अधिक नहीं होना चाहिए। **D. Pharma** अभ्यर्थी कृपया ट्रेनिंग सर्टिफिकेट के सभी पृष्ठों (जिसमें आमतौर पर 2-3 पृष्ठ होते हैं) की पीडीएफ बनाएं और इसे अपलोड करें।

5. हाल ही में खींचा हुआ पासपोर्ट आकार का रंगीन फोटोग्राफ (फोटो केवल "JPEG" प्रारूप में स्कैन करके अपलोड करें। स्कैन किए गए फोटोग्राफ का फ़ाइल साइज़ 200 KB, चौड़ाई 250 Pixs और ऊंचाई 300 Pixs से अधिक नहीं होना चाहिए)।

6. सफेद शीट पर नीले/काले पेन का उपयोग करते हुए आपके हस्ताक्षर (केवल "JPEG" प्रारूप में स्कैन करके अपलोड करें। स्कैन किए गए हस्ताक्षर का फ़ाइल साइज़ 100 KB, चौड़ाई 200 Pixs और ऊंचाई 100 Pixs से अधिक नहीं होना चाहिए)।

7. अस्पष्ट अपलोड की गई डिजिटल फोटोग्राफ वाले आवेदनकर्ता एवं नवीनीकरण आवेदन शुल्क जमा नहीं करने पर नवीनीकरण आवेदन फॉर्म को अस्वीकार कर दिया जाएगा।

8. आवेदनकर्ता किसी भी अतिरिक्त जानकारी या पुछताछ के बारे में ईमेल: renewalcsprcraipur@gmail.com भेज सकता है। किसी भी ईमेल पत्राचार में स्वचालित रूप से प्रदान की गई ऑनलाइन एप्लीकेशन आईडी का उल्लेख करना आवश्यक है।

9. आवेदनकर्ता को नवीनीकरण रजिस्ट्रेशन के लिए आवेदन फॉर्म केवल ऑनलाइन के माध्यम से इलेक्ट्रॉनिक रूप से जमा किया जाना आवश्यक है और हार्ड कॉपी में आवेदन फॉर्म स्वीकार नहीं किया जाएगा।

10. नवीनीकरण आवेदन फॉर्म के विवरण सफलतापूर्वक जमा करने पर, आपको स्क्रीन पर एक स्वचालित रूप से उत्पन्न आवेदन रजिस्ट्रेशन नंबर और पुष्टिकरण संदेश दिख जाएगा। आपको नवीनीकरण आवेदन फॉर्म में आपके द्वारा प्रदान की गई **ई-मेल आईडी पर एक ई-मेल और आपके पंजीकृत मोबाइल नंबर** पर एक एप्लीकेशन आईडी कोड भी प्राप्त होगा।

11. भविष्य में किसी भी पत्राचार के लिए ऑनलाइन एप्लीकेशन आईडी का ही उपयोग करें।

12. नवीनीकरण ऑनलाइन आवेदन पत्र एवं आवश्यक दस्तावेज़ सफलतापूर्वक भरने के पश्चात् कॉउन्सिल द्वारा अपलोड किये गए दस्तावेज़ों की जाँच की जाएगी। सभी दस्तावेज़ सही पाए जाने के पश्चात् आपके लॉगिन पैनल में एप्लीकेशन आईडी और पासवर्ड से लॉगिन करना होगा जिसमें आपको आधार वैरिफिकेशन और सेल्फी फोटो के लिए एक लिंक मिलेगा। इस ऑनलाइन KYC की अतिआवश्यक प्रक्रिया को पूर्ण करने के पश्चात् कॉउन्सिल द्वारा आपको नवीनीकरण का सर्टिफिकेट जारी करेगा। **KYC Help पीडीएफ़ फाइल देखें।**

13. ऑनलाइन नवीनीकरण आवेदन फॉर्म भरते समय आवेदनकर्ता द्वारा सही सही जानकारी भरी जाये अन्यथा किसी भी प्रकार की जानकारी में त्रुटि पाए जाने पर आवेदनकर्ता स्वयं जिम्मेदार रहेंगे एवं नवीनीकरण आवेदन फॉर्म को निरस्त कर दिया जाएगा।


14. वर्तमान में छत्तीसगढ़ राज्य फार्मसी काउंसिल जनवरी से दिसंबर तक 1 वर्ष और 5 वर्ष के लिए पंजीकरण प्रदान कर रही है। फार्मासिस्टों को प्रत्येक वर्ष 1 जनवरी से 31 मार्च तक अपना पंजीकरण नवीनीकृत कराना होता है। प्रत्येक वर्ष 31 मार्च के बाद विलंब शुल्क लिया जाएगा।

15. अंत में, आगे की सहायता के लिए पूर्ण रूप के भरी ऑनलाइन नवीनीकरण आवेदन फॉर्म का प्रिंटआउट लें।

16. ब्राउज़र अनुशंसाएं **ऑनलाइन नवीनीकरण रजिस्ट्रेशन केवल Google क्रोम ब्राउज़र** के साथ कार्य करता है।

17. ऑनलाइन नवीनीकरण रजिस्ट्रेशन फॉर्म भरने में सहायता के लिए **वीडियो देखें** अथवा **पीडीएफ़ फाइल देखें।**

Choose Renewal Option Then Applicant will redirect to registration detail page, select registration duration for your online pharmacist renewal registration process and keep yourself in mobile network and internet to register yourself. After filling all information, click on PROCEED button.

Chhattisgarh State Pharmacy Council

Application ID: [Redacted]

DASHBOARD

HELP DESK ▾

LOGOUT

Registration Renewal Request

Welcome, S [Redacted]

Step 1
Fill Form

Step 2
Fees & KYC

Registration Details

Registration No. *	Registration Date *	Registration Validity *
<input type="text"/>	<input type="text"/>	31-12-2024
First Name *	Middle Name	Last Name *
<input type="text"/>	Applicant's Middle Name	<input type="text"/>
Mobile *	Alternate Mobile	Email *
<input type="text"/>	Alternate Mobile	<input type="text"/>

Details For Renewal

Renewal Duration *	Registration Certificate *
<div>Select an option</div>	<div>Choose File No file chosen</div>

File should be PDF format and less than 1mb

Latest Renewal Receipt / Renewal Book *
<div>Choose File No file chosen</div>

File should be PDF format and less than 1mb

Proceed to Next Step >

Applicant will upload his registration certificate in pdf format as per mentioned size. Applicant will also upload necessary documents required for renewal registration in PDF format only as per mentioned size. After filling all information, click on PROCEED button.

Application ID: [redacted] DASHBOARD HELP DESK LOGOUT

Welcome, S. [redacted]

Registration Date * [input] Registration Validity * 31-12-2024

Middle Name [input: Applicant's Middle Name] Last Name * [input]

Alternate Mobile [input: Alternate Mobile] Email * [input]

Registration Certificate * [Choose File] No file chosen
File should be PDF format and less than 1mb

Latest Renewal Receipt / Renewal Book * [Choose File] No file chosen
File should be PDF format and less than 1mb

1 Year

Proceed to Next Step »

Upload Document: In Upload document page User have to upload his/her registration certificate and renewal receipt (as per specification given under Guideline for certificate) document of pdf file and click on Upload. After upload, click on PROCEED button.

The screenshot displays a web application interface for document upload. A file explorer window is open, showing a list of files: "Registration Certificate", "Self Declaration Form", "Sign_66e2d407263a13.06647800_knqigo...", and "Verification Letter". The "Self Declaration Form" file is selected. The background shows a registration form with fields for "Registration Date", "Registration Validity", "Middle Name", "Last Name", "Alternate Mobile", and "Email". Below these fields is a "Details For Renewal" section with "Renewal Duration" set to "1 Year" and "Registration Certificate" set to "Application Form.pdf". A "Proceed to Next Step" button is visible at the bottom.

Application ID: [REDACTED] DASHBOARD HELP DESK LOGOUT

Welcome, [REDACTED]

Details

Registration Date * [REDACTED] Registration Validity * 31-12-2024

Middle Name [REDACTED] Last Name * [REDACTED]

Alternate Mobile [REDACTED] Email * [REDACTED]

Details For Renewal

Renewal Duration * 1 Year Registration Certificate * [Choose File] Application Form.pdf

File should be PDF format and less than 1mb


Latest Renewal Receipt / Renewal Book *

[Choose File] No file chosen

File should be PDF format and less than 1mb

Proceed to Next Step >

Payment Details: As per online renewal application type, system will calculate fees. Then user have to click on Pay button and user will redirect to payment gateway page on Easebuzz. After filling all information, click on PROCEED button.

 Chhattisgarh State
Pharmacy Council

Application ID [REDACTED]

DASHBOARD

HELP DESK ▾

LOGOUT

Registration Renewal Request

Welcome, S. [REDACTED]

✓ Step 1
Fill Form

✓ Step 2
Fees & KYC

Pay Fees

Proceed to Pay >

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As mentioned above following page will open for making online payment at Easebuzz portal.

The screenshot displays the Easebuzz payment interface. At the top, there is a 'Cancel' button, a 'Test Environment' label, and a language selector set to 'English'. The main header identifies the merchant as 'Chhatisgarh State Pharmacy Council' with a transaction ID 'Tr ID cspc_req_68A1FE6DF2CBF' and a 'Payment Link valid For 14:57' timer. A 'Details' link is also present. The interface is divided into two main sections: 'Select Payment Method' on the left and 'Enter Card Details' on the right. The 'Select Payment Method' section lists five options: Credit Card (with icons for RuPay, Mastercard, and Visa), Debit Card (with icons for RuPay, Mastercard, and Visa), UPI (with icons for BHIM, RuPay, and others), NetBanking (with icons for various banks), and Wallets (with icons for RuPay and others). The 'Enter Card Details' section contains input fields for 'Card Number' (with a 'MM/YY' dropdown), 'Card Holder Name', and 'CVV' (with an information icon). A large 'Pay ₹ 1,239.00' button is located at the bottom right of the form. The footer includes PCI DSS, VISA, and RuPay logos, a disclaimer about terms and conditions, the 'Powered By Easebuzz' logo, and the version 'v 1.0.0'.

Cancel Test Environment English

Chhatisgarh State Pharmacy Council
Tr ID cspc_req_68A1FE6DF2CBF
Payment Link valid For 14:57
Details

Select Payment Method

Credit Card RuPay Mastercard VISA

Debit Card RuPay Mastercard VISA

UPI BHIM RuPay

NetBanking

Wallets RuPay

Enter Card Details

Card Number MM/YY

Card Holder Name CVV ⓘ

Pay ₹ 1,239.00

PCI DSS VISA RuPay
By proceeding with payment, you agree with our [terms & conditions](#) and [privacy policy](#)

Powered By Easebuzz
v 1.0.0

On the Payment details, Applicant will be shown his fees to be paid for the application. Applicant must select mode of payment (Net Banking, Debit Card, UPI, E Wallet) and pay his fees online on Easebuzz Portal.

The screenshot displays a payment interface for the Chhatisgarh State Pharmacy Council. At the top, there is a 'Cancel' button, a 'Test Environment' label, and a language selector set to 'English'. The header section includes the council's logo, name, and a transaction ID (Tr ID: cspc_req_68A1FE6DF2CBF). A 'Payment Link valid For 14:38' timer is also present. The main area is divided into two columns: 'Select Payment Method' and 'Select Bank'. The 'Select Payment Method' column lists Credit Card, Debit Card, UPI, NetBanking (highlighted), and Wallets. The 'Select Bank' column features a search bar and a list of banks: ICICI Bank, YES Bank Retail banking, HDFC Bank, State Bank of India (selected), and YES Bank Corporate banking. A large blue button at the bottom right indicates the payment amount: 'Pay ₹ 1,239.00'. The footer contains logos for PCI DSS, VISA, Mastercard, RuPay, and Easebuzz, along with a disclaimer: 'By proceeding with payment, you agree with our terms & conditions and privacy policy'. The version number 'v 1.0.0' is also visible.



Trans ID: cspc_req_68AIFE6DF2CBF
Paying Easebuzz LLC

Amount : 1239.0



Easebuzz

Enter OTP given below

Generate OTP 6800

Choose a response which you want to try out for this transaction

Success

Failure

Cancel

Session Timeout

Delayed Success


Delayed Failure

Do not close or refresh this page

By proceeding with payment, you agree with our [terms & conditions](#) and [privacy policy](#)



This Aadhar Card and Selfie Photograph verification for users to fill the renewal registration form through the Online Pharmacist Registration System. This user manual KYC step-by-step procedures for accessing and using the online Aadhar & Selfie Verification with Face Match Digital KYC system. Click **Initiate KYC** Button

Application ID: [REDACTED] DASHBOARD HELP DESK ▾ LOGOUT

Registration Renewal RequestWelcome, [REDACTED]

✓ Step 1
Fill Form

✓ Step 2
Fees & KYC

Complete Your KYC

Payment Transaction

Amount	Rs. 1,239.00
Transaction ID	S2508170749S31
Transaction Date	17-08-2025


Digital KYC is mandatory for the renewal of your pharmacist registration. Please initiate and complete your KYC to proceed with the application process.

Initiate KYC

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Uploaded User Aadhar Card Clear Image in JPG format or PDF file (Both Front and Back Side Separately) Click Proceed

Button

Chhattisgarh State
Pharmacy Council

Registration Renewal Request

Step 1
Fill Form

Step 2
Fees & KYC

Complete Your KYC


Payment Transaction

Amount
Transaction ID
Transaction Date

Digital KYC is mandatory for all users.

Digio | Secure, Legal, Digital signing - Google Chrome

ext.digio.in/#/gateway/ekyc


Chhattisgarh State
Pharmacy Council

English

Secured by digio

IMAGE KYC

Please do Image KYC



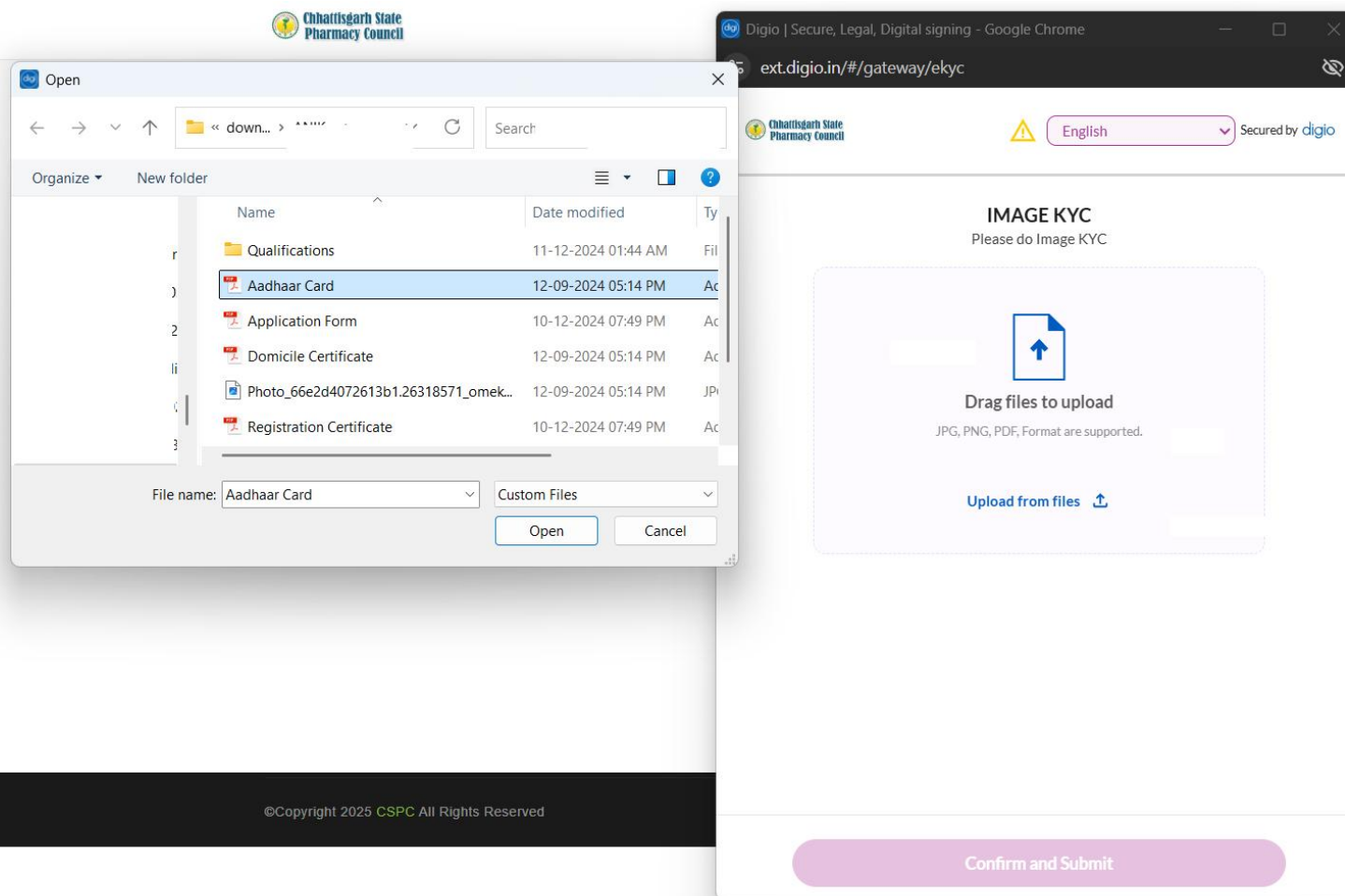
Drag files to upload

JPG, PNG, PDF, Format are supported.

Upload from files

Confirm and Submit

Brows and Uploaded User Aadhar Card Clear Image in JPG format or PDF file (Both Front and Back Side Separately)



Successfully Upload User Aadhar Card Clear Image in JPG format or PDF file (Both Front and Back Side Separately) Click Confirm and Submit Button

The screenshot displays the Chhattisgarh State Pharmacy Council (CSPC) registration renewal portal. The main interface shows a progress bar with two steps: 'Step 1 Fill Form' and 'Step 2 Fees & KYC', both marked as complete. The 'Complete Your KYC' section is active, featuring a 'Payment Transaction' table with columns for Amount, Transaction ID, and Transaction Date. Below the table, it states 'Digital KYC is mandatory'. A modal window titled 'IMAGE KYC' is overlaid, prompting the user to 'Please do Image KYC'. The modal shows a file upload area with a PDF icon and the filename 'Aadhaar Card.pdf'. A 'Reselect' button with a left arrow is present. At the bottom of the modal is a large purple 'Confirm and Submit' button. The browser's address bar shows 'ext.digio.in/#/gateway/ekyc' and the page is secured by digio.

Chhattisgarh State Pharmacy Council

Registration Renewal Re

Step 1
✓ Fill Form

Step 2
✓ Fees & KYC

Complete Your KYC

Payment Transaction

Amount	Transaction ID	Transaction Date
--------	----------------	------------------

Digital KYC is mandatory

IMAGE KYC
Please do Image KYC


Aadhaar Card.pdf

Reselect ←

Confirm and Submit

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After successful Digital KYC [Aadhar & Selfie Verification with Face Match] Process, Applicant must confirm his/her online renewal application to be able to process for approval. After select declaration check box, click on SUBMIT button

 Chhattisgarh State
Pharmacy Council

Application ID [REDACTED]

DASHBOARD

HELP DESK ▾

LOGOUT

Registration Renewal Request

Welcome, S [REDACTED]

Step 1
Fill Form

Step 2
Fees & KYC

Final Submit

Payment Transaction

Amount	Rs. 1,239.00
Transaction ID	S2508170749S31
Transaction Date	17-08-2025


DECLARATION
☒ I hereby declare that all the documents & certificates which are uploaded online by me for renewal of my registration are the same as submitted by me on the time of first registration in the council. The information given is true to the best of knowledge & I shall be fully responsible, if submitted information found incorrect/false, the council's decision/penalty in this regard will be final & accepted.

Submit Application »

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As shown in above picture STATUS is Complete Then Digital KYC Status is show Approval Pending and As applicant CONFIRM his/her application, renewal application status will be completed.

Chhattisgarh State
Pharmacy Council

Application ID: [REDACTED]E

DASHBOARD

HELP DESK ▾

LOGOUT

Registration Renewal Request

Welcome, [REDACTED]

Your registration renewal form has been submitted successfully.

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Forgot Your Application ID Then Enter The Mobile No and Captcha

Chhattisgarh State Pharmacy Council

[Help Desk](#) | [User Login](#)



[HOME](#) [ONLINE SERVICES](#) [USER LOGIN](#) [CHECK REGISTRATION STATUS](#) [HELP DESK](#) [CONTACTS](#)

Chhattisgarh State Pharmacy Council New Registration

Applicant Login

Application ID * [Forgot Application ID?](#)

CP23941SS9EGSNH

Captcha

HjvnY

HjvnY

[Refresh Captcha](#)

LOG IN ✓

Apply Online For New Registration

Applicant applying for new registration should proceed with this option.

If you already have Applicant ID and you want to complete or edit your application, continue with Applicant Login.


Before applying for new registration, make sure you keep all required documents digitally available. For required documents list [click here](#).

APPLY FOR NEW REGISTRATION ➔

As system will send OTP (One Time Password) on E-Mail Id and Mobile number. Enter your OPT. After filling OTP, click on Log In button.

Chhattisgarh State Pharmacy Council

Help Desk | User Login

Chhattisgarh State Pharmacy Council

HOME ONLINE SERVICES ▾ USER LOGIN CHECK REGISTRATION STATUS HELP DESK ▾ CONTACTS ▾

Chhattisgarh State Pharmacy Council New Registration

Applicant Login

Application ID * [Forgot Application ID?](#)

OTP * [Resend OTP in 57 seconds](#)

LOG IN ✓

Apply Online For New Registration

Applicant applying for new registration should proceed with this option.

If you already have Applicant ID and you want to complete or edit your application, continue with Applicant Login.

Before applying for new registration, make sure you keep all required documents digitally available. For required documents list [click here](#).

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